



Grant Application Form

Please be advised that The McClay Foundation can only consider applications made on this grant application form. **Please read the 'Grant Application Guidance Notes' before completing this form.**

Completed application forms are to be returned to:
Colin Hayburn, The McClay Foundation, 20 Seagoe Industrial Estate, Craigavon, BT63 5QD.

By completing this application form, you are consenting to The McClay Foundation processing any personal information you provide in accordance with its privacy policy. Our privacy policy can be accessed on our website at www.mcclayfoundation.org. If you have any questions regarding our privacy policy or wish to exercise any of your rights, details for our Data Protection contact can be found within the policy.

1. CATEGORY

Please confirm in what capacity the application is being made. Please tick as applicable:

Charity

Non-charitable organization

Private Individual

2. CONTACT DETAILS

Please complete the details of the applicant:

Name of Charity and Charity Number:

Name of Organisation:

Name of Private Individual:

Person to contact in regard to this application (if different to above):

Surname:

First name:

Title:

Mr Ms Mrs Miss Dr Professor Other

Position:

Address:

Town:

County/Prefecture:

Postcode/Zip code:

Country:

Telephone number:

Email:

If completing as a charity or an organisation please proceed to point 3.

If completing as a private individual please proceed to point 4.

3. CURRENT ACTIVITIES OF CHARITY OR ORGANISATION

- (a) What is your charity/organisation set up to do?
Include a brief overview of the services your charity/organisation offers.

- (b) What are your current activities relevant to this application?
Include a brief description of your current activities that are relevant to the project for which you are applying for funding.

- (c) Who are your current beneficiaries?
Please describe who currently benefits from the activities of your charity/organisation.
Please note - if you are providing personal information about another living individual, please provide written confirmation that you have obtained the appropriate consent to process their personal data and to share that personal data with The McClay Foundation.



4. CURRENT ACTIVITIES OF PRIVATE INDIVIDUAL

(a) Please provide a brief overview of the activities that you are currently involved in that will support the project. Please include your current employment status, e.g. employed/self-employed/student.

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5. PROJECT DETAILS

Please provide a description of the proposed project title, a brief overview of the project and the proposed commencement and finish date.

Project Title:	
Brief Project description: (maximum 250 characters)	
Project details: Include how many people will be supported, the specific geographical regions that will benefit and any particular sections of the community that will be involved.	
Start date: (mm/yyyy)	
Finish date: (mm/yyyy)	

6. PROJECT BACKGROUND

Please provide details of the purpose of the project, why the project is needed and what the project aims to do.

7. PROJECT SUMMARY

Please describe the project. Include what is distinctive about the project, how The McClay Foundation would support the project and what the project seeks to achieve.

8. PROJECT BENEFITS

Please describe who will benefit from the funding including how many people will benefit or otherwise be involved and any particular sectors of the community that the project will develop.

9. GRANT REQUEST

Please provide a breakdown of how funds will be used. Please ensure that you have read Point 9 of the Guidance Notes and Point 3 of the Frequently Asked Questions before completing this section.

Grant request budget by item breakdown/description	£
▪	
▪	
▪	
▪	
▪	
GRANT REQUEST TOTAL	£

Total cost of the project: £

10. INCOME FOR PROJECT FROM OTHER FUNDING BODIES

If you are asking The McClay Foundation to fund only part of the cost of what you need, please give details in the table below of applications you have made to other organisations.

Name of organisation:	Amount requested:	Amount awarded:
	£	£
	£	£
	£	£
	£	£
	£	£

11. EXPERIENCE OF FINANCIAL MANAGEMENT

Please describe your experience with managing accounts and grant funds.

12. REPORTING TO THE McCLAY FOUNDATION

Please detail how the applicant will assess the impact of the project and how they will update The McClay Foundation on the progress of the project.



13. PREVIOUS APPLICATIONS TO THE FOUNDATION

Date: (mm/yyyy)	Project name:	Amount requested:	If successful, Amount received:
		£	£
		£	£
		£	£

14. ADDITIONAL INFORMATION

Where did you hear about The McClay Foundation? (Please select ONE only)

- Newspaper / journal
- Internet
- Word of mouth
- Directory
- From a previous applicant
- Other

15. CONSENT TO PROCESS PERSONAL INFORMATION

- I consent to The McClay Foundation processing my personal information in accordance with its privacy policy.
- I am also providing personal information about another data subject. I confirm that I have obtained that data subject's consent to process share their personal information and share it with The McClay Foundation.

16. DECLARATION

I declare that I have read the Grant Application Notes and that the statements in this Application Form are true.

Signature:	
Print name:	
Date:	

Please note that if you do not complete the form in full this will delay your application.